
CONDUCT AND DISCIPLINE REGULATIONS FOR STUDENTS, 2025



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NATIONAL SKILLS UNIVERSITY
FAIZ AHMED FAIZ ROAD, H-8/1 ISLAMABAD

NATIONAL SKILLS UNIVERSITY ISLAMABAD CONDUCT AND DISCIPLINE REGULATIONS FOR STUDENTS, 2025

1. Short Title, Commencement, and Application

- 1.1. These Regulations shall be called "National Skills University Islamabad Conduct and Discipline Regulations for Students, 2025". These regulations are framed in accordance with Section 12(4)(b) of The First Statute of National Skills University Islamabad Act, 2018.
- 1.2. These Regulations shall come into force with immediate effect after the approval of NSU Senate and these shall apply to all students registered in National Skills University Islamabad.

2. Definitions

In these regulations, unless the context otherwise requires, the following expression shall have the meanings hereby respectively assigned to them:

- 2.1. "The Act" means National Skills University Islamabad Act, 2018.
- 2.2. "University/NSU" means National Skills University Islamabad.
- 2.3. "Vice Chancellor" means Vice Chancellor of NSU..
- 2.4. "Student" means Student of the University.
- 2.5. "Teacher" means Professor, Associate Professor, Assistant Professor, and Lecturer engaged whole-time by the University and such other persons as may be declared to be teachers by Regulations.
- 2.6. "Employee" means whole time teachers, officers, and other staff appointed or inducted and paid by the University.
- 2.7. "Chairperson/Head" means Chairperson/Head of an Academic department.
- 2.8. "Department" means Academic Department of the University.
- 2.9. "Discipline Committee" means the Committee notified by Registrar Office as per Section 12(1) of the First Statute of National Skills University Islamabad Act, 2018.
- 2.10. "Senate" means the Senate of NSU.
- 2.11. "Academic Council" means the Academic Council of NSU.
- 2.12. "Offender" means the student who has been proved guilty of misconduct or a violation of university regulations following due process.

Any other expression shall have the same meaning as assigned to them under the Act.

3. Students' Dress Code

- 3.1. Maintain a dress code which is decent, neat, and modest.
- 3.2. Wear plain shirts, tops, jeans, or hoodies with sleeves of at least six inches in length.
- 3.3. Dress full-length shalwar, trousers, or pants that cover the ankles, and avoid crop pants, 2/3rd bermudas, or shorts.
- 3.4. Choose attire that fully covers the shoulders, waist, and torso. Tank tops, off-shoulder, and similar clothing are not suitable for wear on campus.
- 3.5. Wear clothing that reflects respect and inclusivity, free from any content that could be considered suggestive, offensive, or targeting a specific group.



4. Students' Code of Honour

Every student shall observe the following code of Honour:

- 4.1. Practice honesty in your duties and studies, and show respect for others' religious beliefs, personal values, and traditions.
- 4.2. Loyalty to Pakistan and refraining from doing anything which might lower its honour and prestige in any way.
- 4.3. Truthfulness and honesty in dealing with other people.
- 4.4. Respect for the elders and politeness to all, especially to women, children, old people, differently abled, and the helpless.
- 4.5. Respect for teachers and other authorities in the University.
- 4.6. Cleanliness of body, mind, speech, and habits.
- 4.7. Wearing the student Identity Card at all times within the University premises.
- 4.8. Observance of thrift and protection of public property.
- 4.9. Demonstration of decent and disciplined conduct during all social, academic, and sports activities, both within and outside the University.
- 4.10. Compliance with all rules, regulations, instructions, orders, and notifications issued and in force from time to time.

5. Prohibited Actions

The following are prohibited for students:

- 5.1. Smoking and using tobacco products such as cigarettes, cigars, vapes, Velo, naswaar, sheesha, and similar items.
- 5.2. The consumption of alcoholic beverages or other contraband/intoxicating substances within the University premises, including the Campus, Hostels, and during sports or official tours, or representing NSU while under the influence of such substances.
- 5.3. Possession or carrying of any type of firearm, explosive, sharp object (excluding nailcutter) or weapon within the University premises.
- 5.4. Organizing or participating in any function within the University campus or hostels, or forming any student club or society, without prior approval or in violation of the NSU rules and regulations.
- 5.5. Collecting money or receiving funds or any form of pecuniary assistance on behalf of the University without the prior written approval of Treasurer.
- 5.6. Any political, ethnic, sectarian or immoral activity (including strikes, protests, demonstrations, speeches, slogans and distribution of printed material) in or around the campus.
- 5.7. Willful damage to University property, or the personal property of a fellow student, teacher, or any employee of the University.
- 5.8. Bringing outsiders/expelled students onto University premises without prior permission from the Competent Authority.
- 5.9. Unauthorized and misuse of University's movable and immovable property.
- 5.10. Indulging in any kind of unfair means, malpractices in examinations, and coercion by any means.
- 5.11. Misuse of the University-assigned email account for unauthorized, unethical, or non-academic purposes.
- 5.12. Creation and use of fake profiles or accounts related to the University on any social or digital media platform without authorization.
- 5.13. All forms of harassment.
- 5.14. Staging, inciting, participating in, or supporting any walk-outs, strikes, or other forms of agitation against the University, its faculty, or staff.
- 5.15. Avoid actions that provoke violence, disturb campus peace, or include offensive speeches or gestures toward others.



- 5.16. Display offensive material — including pamphlets, posts, or cartoons — make false accusations, or share unauthorized statements via press or social media.
- 5.17. Engage in any activity that defames the University teachers, staff, or bodies, promotes hatred among student groups, or damages the reputation and prestige of the University.
- 5.18. Failure to comply with University rules & regulations, use of indecent language, making indecent remarks or gestures, behaving in a disorderly manner, committing any criminal, immoral, or dishonorable act, or engaging in any conduct prejudicial to the interests of the University.

6. Disciplinary Procedure

- 6.1. Every teacher/officer shall have the right to address any disorderly or improper conduct, or breach of University regulations committed by students **within the University premises**.

6.2. Intra-Department Matter

- 6.2.a. Departmental Teacher (Visiting or Regular) shall immediately report the matter to the respective Chairperson/Campus Director **in writing**.
- 6.2.b. Chairperson/Campus Director is authorized, upon receipt of a written complaint from the Reporting Teacher and Accuser(s) (if any), **to issue a Show Cause Notice to the Accused Student(s) and ask them to submit a written explanation within five (05) working days**, and thereafter to take appropriate action. In case of no response, an unsatisfactory explanation, or no likelihood of improvement, the Chairperson/Campus Director may **issue a written warning**.
- 6.2.c. Chairperson/Campus Director shall communicate findings of the incident, in writing, to the Office of Director Student Affairs (DSA), *or to Registrar Office in the absence of DSA*, for information or the constitution of an Inquiry Committee, or for onward submission to Discipline Committee for appropriate action.

6.3. Inter-Department Matter

- 6.3.a. The Teacher/Officer of the University present at the site shall immediately inform, **in writing**, the Chairperson(s) of the respective department(s) whose students are involved, as well as Registrar Office.
- 6.3.b. An Inquiry Committee shall be constituted by Registrar Office, comprising the Reporting Teacher/Officer and at least one teacher from each department whose students are involved, with the total membership being an odd number.
- 6.3.c. The accused student(s) shall **be issued a Show Cause Notice and shall be given five (05) working days to submit a written explanation**.
- 6.3.d. Findings of the Inquiry Committee, along with the complaint of the Reporting Officer and Accuser(s) (if any) and written explanations of Accused Students and any available evidence, shall be forwarded to the Office of DSA, *or to Registrar Office in the absence of DSA*, for onward submission to Discipline Committee for appropriate action.

6.4. On Campus Matters

- 6.4.a. Assistant Librarian, Wardens/Assistant Wardens, Director Sports, Cafeteria Committee, Incharge Security, Incharge Transport, Treasurer Office, Examination Department, Registrar Office, ICT Department etc. shall maintain discipline within their respective domains.
- 6.4.b. In case of any disorderly conduct or breach of regulations, the Officer concerned, except Hostel Wardens, may instruct the student to leave the area for the remainder of the day.
- 6.4.c. Hostel Wardens are authorized to take appropriate action against any violation of **Hostel Rules**, following a written explanation and warning.



- 6.4.d. In case of repeated violations or serious misconduct, the matter shall be reported, **in writing**, through his/her Head of Department, to the relevant Departmental Chairperson and Registrar Office, along with supporting evidence.
- 6.4.e. An Inquiry Committee shall be constituted by Registrar Office, comprising the Reporting Officer and at least one teacher from each department whose students are involved, with the total membership being an odd number.
- 6.4.f. The accused student(s) shall be issued a **Show Cause Notice** and shall be given **five (05) working days** to submit a **written explanation**.
- 6.4.g. Findings of the Inquiry Committee, along with the complaint of the Reporting Officer and Accuser(s) (if any) and written explanations of Accused Students and any available evidence, shall be forwarded to the Office of DSA, *or to Registrar Office in the absence of DSA*, for onward submission to Discipline Committee for appropriate action.
- 6.5. In a severe or emergency situation, Registrar, upon the recommendation of Vice Chancellor, may request the Convener of Discipline Committee to convene an emergency meeting, bypassing the Show Cause Notice and written explanation prerequisites.

7. Penalties:

- 7.1. For the purpose of these Regulations, the following disciplinary action may be taken against the offender:

Offence	Penalty* (any one or combination)
a. Disturbance during Class/Lab/Workshop/Library/Sports activity/ any University premises b. Use of Abusive Language/ Misbehavior with University teachers, staff, or students c. Insubordination/Non-compliance with University policies d. Political or Religious extremism e. Organizing events without permission f. Fighting/Assault on Campus g. Misconduct in Events or Societies h. Provoking Others for Misconduct i. Protest/Walk-outs/Strikes, or other forms of agitation against the University, its faculty, or staff. j. Improper or See-through Dressing k. Possession of any licensed weapon or sharp object (excluding nailcutter)	o Removal from Class/Lab/Workshop/Library/ Sports activity/ any University premises o Fine** from Rs. 1,000/- Rs. 10,000/- on repeated violations or serious misconduct.
l. Damage to University Property m. Stealing University or personal property n. Misuse of Financial Aid/Property o. Tampering with Official Records	o Recovery** of loss/damage to University property o Ban entry on the premises of the University Campus o Fine** from Rs. 5,000/- Rs. 50,000/-
p. Harassment of students, staff, or faculty	o Rustication o Expulsion o Fine** from Rs. 5,000/- Rs. 50,000/-

Signature

q. Buying/Selling/Possession/Consumption of alcoholic beverages or other intoxicating substances on Campus	o Rustication
r. Possession or use of any type of firearm, explosive	o Expulsion
s. Use of weapon, sharp object	
t. Examination or Hostel Offences	o Cases of indiscipline in hostel or examination hall, including the use of unfair means, shall be dealt with in accordance with NSU "Hostel Rules" and "Conduct of Examination Regulations".

* In case of intra-departmental matters, the Chairperson concerned, and in case of inter-departmental or on-Campus matters, Discipline Committee may impose any one or a combination of the penalties listed under each respective category, except expulsion and rustication, based on written statements of the accused students, witnesses, and available evidence(s). Cases of expulsion or rustication must be referred to Discipline Committee, which shall recommend the appropriate action to Vice Chancellor for approval.

** The imposed fine shall be deposited in the general account of NSU **within ten (10) working days** from the date of issuance of the penalty. If the accused student fails to deposit the fine or recovery charges within the specified period, Treasurer Office may incorporate the outstanding amount into the student's next semester dues or refer the case to Discipline Committee/Chairperson concerned for appropriate action.

7.2. Rustication

- 7.2.a. A student may be rusticated for misconduct or breach of discipline, upon the recommendation of Discipline Committee, with the approval of Vice Chancellor.
- 7.2.b. The student placed on rustication shall have the right to rejoin classes upon completion of the penalty period. The University shall be obligated to readmit the student, and the Chairperson concerned must promptly inform all relevant Offices **in writing**, including Registrar, Treasurer, Controller of Examinations, Hostel, and ICT.
- 7.2.c. No tuition fee shall be charged during the rustication period, and the student's name shall remain on the University rolls.
- 7.2.d. A rusticated student shall not be eligible for any refund or reimbursement of fees for the remaining duration of the semester. Upon completion of the rustication period, the student shall be required to pay the fees afresh for the new semester.

7.3. Expulsion

- 7.3.a. A student may be expelled for misconduct or breach of discipline, upon the recommendation of Discipline Committee, with the approval of Vice Chancellor.
- 7.3.b. The name of the expelled student shall be removed from the University rolls, and no fee shall be charged for the remaining duration of the degree program.
- 7.3.c. Academics Section, Registrar Office shall denotify the student and inform all the relevant Offices/Departments accordingly.



8. Right to Appeal

If the accused student is dissatisfied with the decision, he/she may submit a written appeal to Vice Chancellor within **fifteen (15) working days** from the date of issuance of the decision.

9. Custodian

Director Student Affairs, or any other office/employee authorized by Vice Chancellor, shall be responsible for the implementation of these regulations.

10. Change in the Regulations

The University reserves the right to amend or revise the information, list of offences, penalties, or regulations at any time. Any such changes shall be notified to all concerned after approval by NSU Senate.

A handwritten signature in blue ink, appearing to read "Jina", is written over the text of section 10.