



NATIONAL SKILLS UNIVERSITY ISLAMABAD

Faiz Ahmed Faiz Road, Sector H-8/1, 44310 Islamabad, Pakistan

<https://www.nsu.edu.pk/>

Proforma for Migration from Other University

Personal Information

Student Name: _____ Father's Name: _____

CNIC No.: _____ Degree Program: _____

Contact No: _____ Email: _____

Last Semester GPA: _____ CGPA: _____

Admission Date: _____ Last Semester Studied (e.g. 1st, 2nd etc.): _____

HSSC/DAE/Equivalent Percentage: _____ SSC/Equivalent Percentage: _____

Migration Information

Please state the reason for migration:

Current University Full Name along with Address & Country:

Respected Sir/Madam,

I solemnly declare that the information given above is correct and request kindly allow me to migrate in _____ degree program of National Skills University Islamabad as per the terms and conditions mentioned overleaf:

Date: _____

Student Signature: _____

For Department Use only

This is to confirm that the Department of _____ has no objection if Mr./Ms. _____ S/o-D/o _____ migrates in _____ degree program of National Skills University Islamabad, provided that all mandatory criteria and document requirements are met, and a seat is available in the intended batch of migration.

Recommended ☐

Not Recommended ☐

Justification/remarks: _____



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Date: _____	_____ Chairperson (Sign & Stamp)
<u>For use of Treasurer Office</u>	
Mr./Ms. _____ has submitted a bank draft amounting Rs.1000/- (One Thousand Rupees) in favor of NSU as the initial migration processing fee on _____.	
Date: _____	_____ Sign & Stamp
<u>For use of the Registrar Office</u>	
Recommended / Not Recommended	
Remarks (if any): _____	
Deputy Registrar (Academics): _____	Registrar: _____

Rules

1. Under the following conditions, the migration of a student may be permitted:
 - i. An application for migration must be submitted directly by the student himself/herself to the relevant department; it cannot be submitted through a nominee or relative on behalf of the student.
 - ii. The applicant must be currently enrolled as a student in Parent university at the time of submitting the migration application.
 - iii. The applicant may apply for migration within two weeks from the commencement of classes of a particular session. However, he/she shall be responsible for lecture shortage, if any, that may arise as a result of the migration.
 - iv. Migration or transfer is not allowed for students in their first and final year.
 - v. Must possess an HSSC/DAE or equivalent certificate with at least a 50% marks. In case of O/A level/ equivalent exams, equivalence certificates from IBCC, Pakistan are mandatory.
 - vi. The student must have obtained a minimum CGPA of 2.5 / 4.0 or its equivalent in the examination on the basis of which migration is requested.
 - vii. The Migration committee will assess and equate the credits earned at the Parent university. A minimum of 50% of the courses should align with the depth and intensity of courses offered at NSU. Any deficiency courses, if any, must be completed by the student.
 - viii. The institution from which the student is requesting migration should be renowned, accredited, recognized by HEC, and possess a respectable standing or ranking.



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- ix. In case the applicant is applying from a foreign university must ensure that the institute/university is accredited by the respective accreditation body.
- x. Transfer between NSU campuses within the same degree program will be permitted once to a student on the basis of the selection process.
- xi. No major/minor penalty was imposed during his/her studies and bears good moral character.
- xii. NSU authorities reserve the right to reject cases without assigning any reason.
- xiii. Upon approval, the applicant will be required to pay the migration fee :

Case	Migration Fee
Migration from a foreign university	60,000/-
Migration from a Pakistani university	30,000/-
Transfer within NSU campuses	5,000/-

- xiv. Besides, the applicant must pay the applicable dues for the relevant semester of their degree program at the time of enrollment.
2. Any alterations, additions, or modifications to the aforementioned regulations will be applicable in the processing of all migration cases.

Enclosure:

- ☐ No Objection Certificate from current university/institution
- ☐ Character Certificate from current university/institution
- ☐ Official transcript/DMC signed by the Controller of Examinations
- ☐ Detailed Course Outlines of already studied courses
- ☐ Last studied semester Fee Challan Copy
- ☐ Photocopies of Matric and FSc/DAE/equivalent examinations (along with equivalence certificates from IBCC, Pakistan for O/A level or equivalent exams)
- ☐ A bank draft amounting Rs.1000/- (One Thousand Rupees) in favor of NSU as initial migration processing fee.

Student Signature: _____

Date: _____